



AUDIT COMMITTEE

Date: Monday 14 December 2009

Time: 6.00 p.m.

Place: Shimkent Room, Daneshill House, Danestrete, Stevenage

Contact: James Hazlewood

01438 242215

Members: R Raynor (Chair), J Gardner (Vice Chair), B Clark, J Hollywell, M Notley
Independent: B Mitchell

AGENDA

**** **PART I**

1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2 MINUTES - AUDIT COMMITTEE - 22 SEPTEMBER 2009

To approve as a correct record the Minutes of the meeting held on 22 September 2009 for signature by the Chair.

Minutes attached

3 INTERNAL AUDIT PROGRESS REPORT

To note progress in the delivery of the 2009/10 Internal Audit Plan and consider recommended amendments.

Report attached

Appendices attached

4 EXTERNAL AUDIT USE OF RESOURCES REPORT 2009

To provide an update on the Use of Resources report from the Council's External Auditors, Grant Thornton and provide details of the Council's Improvement Plan as a result of the Use of Resources 2009 Report.

5 THE ANNUAL AUDIT LETTER 2008/09

To note the Annual Audit letter 2008/09 from the Council's external Auditors.

Report attached
Appendices attached

6 CONTRACT STANDING ORDERS - REVISED

That the Audit Committee approve the revised Contract Standing Orders for recommendation to Council.

Report attached
Appendices attached

7 URGENT PART I BUSINESS

To consider any Part I business accepted by the Chair as urgent

8 EXCLUSION OF THE PRESS AND PUBLIC

To consider the following motions:

1. That under Section 100 (A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part I of Schedule 12A of the Act, as amended by SI 2006 No.88.
2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

****** PART II**

9 STRATEGIC RISK REGISTER QUARTER 2 2009/10

To note the latest Strategic Risk Register for Stevenage Borough Council and developments in the risk management arrangements.

Report attached
Appendices attached

10 URGENT PART II BUSINESS

To consider any Part II business accepted by the Chair as urgent